



**Latino Economic
Development Center**
Centro para el Desarrollo Económico Latino

Part-Time Food Hall Attendant

Advance economic opportunity for Latino entrepreneurs throughout Minnesota.

Join the Latino Economic Development Center as a Food Hall Attendant at Plaza del Sol, where you'll be the welcoming face of a vibrant, community-centered food hall, greeting guests, keeping our shared spaces bright and inviting, and helping vendors and visitors feel right at home. This is more than a food hall role, it's a chance to show up with pride, celebrate culture, serve your community, and be part of something that matters every single shift.

Job Description

Organization:

The Latino Economic Development Center (LEDC) is a nonprofit Community Development Financial Institution (CDFI) that serves all of Minnesota and whose mission is to transform our community by creating economic opportunities for Latinos/as/e. Since 2003, LEDC has worked with aspiring entrepreneurs and existing small businesses to offer technical assistance, business development strategies, and access to affordable capital for equipment, working capital, and/or land/building acquisition or rehabilitation needs. Our vision is a thriving multicultural community enriched with Latino leadership, culture, and economic influence. With over 370,000 Latinos in MN representing 6% of the population it is imperative to have a presence in the region.

Position: Food Hall Attendant

Reports to: Hospitality & Facilities Operations Manager

Employment Classification: Part-Time, Non-Exempt

Location: Saint Paul, MN

Job Summary:

The Food Hall Attendant at Plaza del Sol plays a vital role in maintaining the welcoming, vibrant atmosphere of this community-centered food hall operated by the Latino Economic Development Center (LEDC MN). This position supports the day-to-day operations of the food hall by ensuring cleanliness, guest satisfaction, and smooth coordination across vendor stalls and shared spaces. The Food Hall Attendant serves as a frontline ambassador for Plaza del Sol, embodying LEDC MN's values of community, cultural pride, and inclusive service in every guest interaction.

Duties & Responsibilities:

- Welcome and assist guests as they enter the food hall, providing directions, vendor information, and a positive, hospitable experience.
- Monitor and maintain cleanliness of common areas, including dining tables, floors, restrooms, and shared spaces throughout each shift.



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- Assist vendors with restocking condiment stations, napkin dispensers, and other shared guest amenities.
- Support setup and breakdown of the food hall for daily operations, special events, and vendor market days.
- Operate the food hall's point-of-sale or ticketing systems as needed, including handling guest inquiries and processing payments for shared services.
- Communicate guest needs, operational concerns, and vendor requests to the Food Hall Manager in a timely manner.
- Ensure compliance with all health, safety, and sanitation regulations; complete required food handler certification training.
- Assist with signage, wayfinding, and promotional materials to enhance the guest experience and support vendor visibility.
- Support event logistics, including guest check-in, seating coordination, and on-site vendor liaison responsibilities.
- Foster a friendly, inclusive environment that reflects Plaza del Sol's commitment to serving a diverse, multicultural community.

Qualifications:

Required

- High school diploma or equivalent; relevant experience in customer service, hospitality, or food service will be considered in lieu of formal education.
- Minimum of 6 months of experience in a customer-facing role, such as retail, food service, hospitality, or community-based environments.
- Strong interpersonal and communication skills with the ability to engage warmly and professionally with a diverse guest population.
- Ability to work independently and as part of a collaborative team in a fast-paced, dynamic environment.
- Basic proficiency with point-of-sale (POS) systems or willingness to learn.
- Reliable, punctual, and able to maintain a consistent schedule including evenings, weekends, and holidays.
- Ability to stand for extended periods and lift up to 25 lbs as required.
- Food handler certification or willingness to obtain within 30 days of hire (per Minnesota requirements).



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Preferred

- Bilingual in English and Spanish; additional language skills are a plus given Plaza del Sol's diverse community.
- Previous experience in a food hall, market, community space, or multi-vendor environment.
- Familiarity with LEDC MN's mission and demonstrated interest in working within a community-focused, mission-driven organization.
- Experience supporting events, community programming, or vendor coordination.
- Knowledge of culturally diverse food offerings or experience engaging with Latin American communities.

We encourage you to apply even if you don't meet every listed requirement, we value potential and lived experience.

Knowledge, Skills, and Abilities:

- Guest-Centered Service
- Cultural Competency
- Reliability and Professionalism
- Collaboration and Communication
- Attention to Detail
- Adaptability
- Equity, inclusion, and respect for diverse perspectives

Compensation and Benefits:

The pay range for this role is **\$14.00–\$16.00 per hour**, depending on qualifications and experience. Placement within the range is determined by relevant experience, skills, and role scope.

- **Hours:** Part-time, on-site schedule; must be available for evenings, weekends, and holidays based on food hall operations and events.
- **Benefits:** This position may be eligible for LEDC's employee benefits program depending on employment status and hours worked, subject to plan terms and eligibility requirements.

Supervisory Responsibilities

No supervisory responsibilities. This role may informally assist in orienting new attendants or guiding volunteers during events.

Work Environment & Physical Requirements

This is a fully on-site role at Plaza del Sol. The position requires standing for extended periods, regular movement throughout the food hall, and the ability to lift up to 25 lbs. The work environment is active, community-facing, and fast-paced, particularly during peak service hours and special events. Exposure to food preparation areas, moderate noise levels, and varying



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temperatures may occur. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions of the role.

Equal Employment Opportunity

LEDC celebrates diversity and is committed to creating an inclusive environment for all employees. All qualified applicants will receive consideration for employment without regard to race, color, religion, gender, gender identity or expression, sexual orientation, national origin, genetics, disability, age, or veteran status.

Reasonable accommodations will be provided for applicants with disabilities. If you are an individual with a disability who needs assistance, please contact careers@ledcmn.org and indicate what assistance is needed.

LEDC regrets that it is unable to offer H-1B sponsorship at this time. The successful candidate must be able to accept work in the U.S. by the day employment begins.

To Apply

Please send a cover letter, resume, and three references to careers@ledcmn.org.

Latino Economic Development Center 804 Margaret Street, Saint Paul, MN 55106